

Greenwood Public Library
Board of Trustees Meeting
310 S. Meridian, Greenwood, IN 46143

April 8, 2025, 6:00pm

Members attending in person: Lori Feller, Nate Ellis, Josh Jackson, Carmen Madsen, David Penoff, Shan Rutherford

Members attending electronically: Tamara Russell by conference phone

Members absent: None

Library staff attendees: Cheryl Dobbs, Lynn Johnson, Donna Ciriello, Linda Messick, Emily Ellis, Karen Jewell, Julia Reynolds, Anna Roberts

Guests: Sarah Correll (Ice Miller), Megan Gibson (Baker Tilly), Mattie Shewey (Baker Tilly), Wes Cletts (Johnson County Public Library Financial Manager), Mike Reuter (Michael A Reuter Consulting Services), Kevin Hoover (Van Valer Law Firm)

Attending electronically: None

Unavailable: None

Call to Order: Lori Feller called the April 2025 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 pm, pursuant to notice duly given in accordance with the rules of the Board.

Pledge of Allegiance and Invocation

Josh Jackson led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the March meeting were reviewed.

Josh Jackson moved to approve the minutes, Carmen Madsen seconded, and the minutes of the March 18, 2025 meeting were approved by unanimous voice vote.

Board Correspondence: None

NEW BUSINESS

Resolution 25-02: Preliminary Bond Resolution, Exhibit A

Cheryl Dobbs explained that Ice Miller LLP, bond counsel, had been consulted relative to the procedure to be followed in connection with the proposed bond issue and the rendering of an opinion approving the legality of the bonds. The Board was then presented with a form of

preliminary bond resolution recommended for adoption to authorize the issuance of bonds in an amount not to exceed two million five hundred thousand dollars (\$2,500,000), to be designated "General Obligation Bonds of 2025."

After due consideration of the preliminary bond resolution, Shan Rutherford moved to approve, Josh Jackson seconded, and Resolution 25-02: Preliminary Bond Resolution was approved by signature.

Resolution 25-03: Declaration of Official Intent to Reimburse Expenditures, Exhibit B

The President further stated that the Board needed to consider a Reimbursement Resolution.

Carmen Madsen moved to approve, Nate Ellis seconded, and Resolution 25-03: Declaration of Official Intent to Reimburse Expenditures was approved by signature.

FINANCE

Finance Committee Report: Tamara Russell reported that the Finance Committee met on April 3, 2025. Lynn Johnson confirmed all funds are in balance at all the banks. Carmen Madsen signed off on all bank balances.

The official opening meeting for the audit was held April 3, but the review actually began on March 25. The closing is set for April 22, though they are close to already being done. No issues have arisen so far.

Lynn Johnson reported moving a few more utilities to autopay.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Shan Rutherford seconded, and the Treasurer's Report was approved by signature.

MONTHLY REPORTS

Attorney's Update: None

Kevin mentioned that he had had an opportunity to talk to the mayor about our bond proposal.

Quarterly Review and Identify the Gap Presentations -Emily Ellis

'Identify the Gap' has been a 5 year effort to better understand our taxing district, by analyzing current card holders vs potential card holders. A card renewal study was also added to better understand our active card retention. Findings have helped direct the planning of outreach, focus on programming goals, and identifying areas of interest and need throughout our district.

From the Quarterly Review presentation: Circulation remains pretty stable. Digital collection continues to grow by leaps and bounds. The new people-counting software, Facility Site, was installed the end of March. This allows real-time understanding of how many people are in the building, the movement between departments, and will eventually help forecast busy times and also track attendance at large after-hours events.

Stats on Programming have been updated showing new and highest attended programs. Stats of viewing of the Library Speakers Consortium have been added and are impressive.

Study room usage remains full, but not necessarily with card holders. The metric will continue to be explored and evaluated.

Executive Director's Report:

Cheryl reported that she has been focused on educating our community about state and federal reforms and the negative financial impact these will have on the library. She attended two zoom informational sessions regarding current legislation and met with Directors from JCPL and Edinburgh PL. The Greenwood Library Foundation has been a key partner in helping disseminate information.

Spending so far this year is still in line with expectations.

Cheryl met with Sexson Mechanical and Luminaut to discuss the priority list of new bond projects. She also met with KRM and Driftwood regarding failing adhesion of roof coating (under warranty), failing stone finish on front columns, and closeout of the prior projects.

Highlights from Department Reports:

Trivia Night replaced After Dark as a new fundraiser and was very successful. Tax prep season was again busy and successful with 511 people supported on 12 days over six weeks.

The annual Spring puzzle swap was enthusiastically attended, as was another Sourdough Starter Lab, brought back by popular demand.

Read Across America was celebrated in Kids Services with book character themed drop-in activities featuring the Wimpy Kid, Pete the Cat, Captain Underpants, and Dr Seuss's One Fish, Two Fish, Red Fish, Blue Fish characters. Another well attended spring break event was the visit by Stevie the Stingray from the WAVE Foundation and Newport Aquarium.

Other Business: None

Public Comment: None

Adjournment: Lori Feller adjourned the meeting at 7:08 p.m.

Signed by:

Tamara Russell

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Respectfully submitted,

Tamara Russell
Secretary